

**ADVERTISEMENT FOR RECRUITMENT OF NAIB SUBEDARS/PLATOON  
COMMANDERS IN THE HOME GUARDS AND CIVIL DEFENCE  
ORGANISATION, MEGHALAYA.**

1. Applications in the Standard Form, as prescribed in Part -IX of the Meghalaya Gazette, are invited from interested Candidates residing in Meghalaya for filling up 10 (ten) vacancies of Naib Subedars / Platoon Commanders. These vacancies will be filled up from Candidates belonging to or domiciled in the State of Meghalaya as per the Reservation Policy of the State. Selected candidates will have to serve anywhere in the State of Meghalaya, after successfully completing the Basic Training of 12 (twelve) months duration, extendable at the discretion of the undersigned. Candidates who fail to pass the Basic Training and who perform unsatisfactorily will be summarily discharged from service.
2. **Pay Scale and Other Benefits** :- Rs. 12,000-300-14,100-EB-390-17610-530-23,440/- P.M. Plus other allowances and other benefits as admissible.
3. **Eligibility** :-
  - (i) Should be a Citizen of India and belonging to or domiciled in Meghalaya.
  - (ii) Should have undergone basic course conducted by the Home Guards organisation or training conducted by Civil Defence organisation.
  - (iii) Educational Qualification: Graduate in any stream from a recognized University.
  - (iv) Prescribed Age as "Age should not be less than 20 years. and not more than 27 (twenty seven) years as on 01.01.2012 with usual relaxation of 5 (five) years in case of Scheduled Tribe/Scheduled Caste Candidates".
4. **Physical Standard (minimum)** :-
  - (i) Height : 157 cms. for male tribal candidates and 162 cms. for other male candidates.  
: 152 cms. for tribal female candidates and 157 cms. for other female candidates.
  - (ii) Chest : Male 79 cms. (normal) 83 cms. expanded.  
: Female 76 cms. (normal) 81 cms. expanded.
  - (iii) Weight : Proportionate to height and age as per medical Standard.



5. Minimum Medical Requirement :-

- (i) Eyesight should not be less than 6/6 in one eye and 6/9 in the other, i.e., 6/6 for the Right eye in Right handed individuals and 6/6 for the Left eye in Left handed individuals, without glasses.
- (ii) Should be free from colour blindness.
- (iii) Should not have Knock Knees, Flat Foot, Varicose Veins or Squint Eyes.

6. Selection Process :- The Selection Process shall consist of :-

- (i) **Written Test:** The Written Test will consist of the following 2 (two) papers :-

- (i) General English including  
Precis writing, Essay writing and Drafting - Maximum marks 100
- (ii) General Knowledge - Maximum marks 50

- (ii) **Physical Test :**

- |        |                    |                     |
|--------|--------------------|---------------------|
| Male   | : 1500 metres race | (Maximum marks -10) |
|        | : Long jump        | (Maximum marks -10) |
| Female | : 1000 metres race | (Maximum marks -10) |
|        | : Long jump        | (Maximum marks -10) |

- (a) **Personal Interview** :- Only those Candidates who qualify in the Written Test will be called for Personal Interview. The maximum marks for interview will be 50 marks.
- (b) **Medical Examination** :- Only those Candidates who qualify in the Personal Interview will be called for Medical Examination. Only Candidates who are declared fit medically will be graded in order of merit.

7. How to apply :- Duly filled in Applications in the Standard Form and Addressed by Designation only to the Commandant, Central Training Institute, Mawdiangdiang, Shillong -793021, should be accompanied with attested photo copies of the following documents :

- (i) Educational Qualification Certificate.
- (ii) Birth Certificate.
- (iii) Scheduled Tribe/Scheduled Caste Certificate.
- (iv) Latest 3 (three) Passport size Photographs - one Pasted on the application form and the other two as spares duly attested.
- (v) Other Qualification(s), If any.
- (vi) A Treasury Receipt of Rs.6/- (Rupees six) only, deposited in the Treasury under the Head of Account "0051-Public Service Commission-1- Examination Fees (b) receipt of other Departments".



\*\*\*Fees are non-refundable and no Postal or Money Order or Stamps will be accepted in lieu of Treasury Receipt.

- (vii) Applications may be submitted by Hand or by Registered A/D. A numbered receipt must be collected for hand delivered applications from the counter opened for receiving applications at the Central Training Institute, Civil Defence & Home Guards Office, Mawdiangdiang.
- (viii) A self-addressed stamped envelope (size-10 cms. x 24 cms.) should also accompany with the Application Form.

8. **Last Date** :- Applications completed in all respects and accompanied by all the attested copies of certificates and testimonials should reach the Commandant, Central Training Institute, Civil Defence & Home Guards, Mawdiangdiang, Shillong, on or before 30-09-2012, by 1500 hours. Applications received by hand or by Post after the last date will not be entertained under any circumstances. Incomplete Applications or application not accompanied by the required certificates, testimonials etc., will be rejected and no correspondence in this regard will be entertained.

9. **Essential for Written test & Interview** :- Candidates who receive Call Letters to attend Written test or Interview must bring with them the following :

- (i) Photo Admit Card.
- (ii) Pen, Pencil, Ink, Clipboard, Short Pants, Canvass Shoes, Vest.

10. **Important Points** :- (Please read carefully).

- (i) Admit Cards : Details regarding collection of Admit Card will be mentioned on the Acknowledgement Receipt of the submitted Application Forms.
- (ii) Government shall not be responsible for any damage/injury to the Candidates during Recruitment Process.
- (iii) Candidates should come duly prepared to stay for 2/3 days under their own arrangements and no T.A./D.A. will be admissible for journey stay.
- (iv) Undergoing Medical Examination at the end of the tests and qualifying in it, does not guarantee appointment. The offer of appointment will be made according to available vacancies and subject to medically acceptable chest X-ray, which the Candidate will have to furnish at his own expense and after police verification report.

11. **Other Conditions** :-

- (i) Canvassing in any form or bringing in outside influence will lead to disqualification of the Candidate.
- (ii) Department reserves the right to cancel the recruitment process wholly or partially without assigning any reason(s) thereof.
- (iii) It is advisable for outstation/rural Candidates to give a local address at Shillong/Jowai/Tura to avoid postal delay. This Department will not be held responsible for postal delay, loss of applications while in transit etc..
- (iv) Recruitment test will be conducted at Shillong only, the exact Venue, Date and Time for which will be intimated in due course.



12. Persons serving in Government Department/Semi-Government Organization/ Government Undertaking may apply through Proper Channel or should enclose a "NO OBJECTION CERTIFICATE" from their employers.

Sd/-

(Prem Singh)

Director General, Civil Defence &  
Home Guards, Meghalaya, Shillong.

No.E.21/09/29,

Dated Shillong the, 23<sup>rd</sup> August, 2012.

1. The Principal Secretary to the Govt. of Meghalaya, Civil Defence & Home Guards Department, Shillong.
2. The Commander, Border Wing Home Guards Battalion, Shillong.
3. The Commandant, Central Training Institute, Civil Defence & Home Guards, Shillong, alongwith 50 (fifty) spare copies for necessary action.
4. The District Home Guards Commandant, Shillong/Jowai/Tura, alongwith alongwith 50 (fifty) spare copies for necessary action.
5. The Deputy Controller of Civil Defence, Shillong/Jowai/Tura.
6. The Director of Meghalaya Government Press, Shillong, for favour of Publication in the Meghalaya Gazette.
7. The Director of Information & Public Relation, Meghalaya, Shillong, with 6 (six) spare copies. He is requested to print 1 (one impression) the following advertisement in 1 (one) local daily each in English, Khasi and Garo Language.

Applications are invited from those who have undergone training with the Home Guards or Civil Defence for the post of Naib Subedar/Platoon Commander in the Home Guards & Civil Defence Organisation, Meghalaya.

Last date for receipt of application in the office of Commandant, Central Training Institute, Civil Defence & Home Guards, Mawdiangdiang, Shillong, will be 30-09-2012.

Detailed advertisement may be accessed at website  
[www.meghomeguards.gov.in](http://www.meghomeguards.gov.in)



(R.R. Thangkhiew)

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Joint Commandant General of Home Guards,  
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